

**“Exhibit B”**

**Baker County Board of Commission**

**Speaker Appearance Form**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP CODE:** \_\_\_\_\_

**ITEM TO BE ADDRESSED:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Any individual wishing to address the Baker County Board of Commissioners must complete the information requested above. Speakers will be allotted five minutes, may only speak once, and are required to abide by the following rules:

- All cell phones and other communication devices shall be turned off or switched to silent mode.
- All meeting attendees must be silent during the meeting while business is conducted.
- All comments must be directed to the chair and not to individual commissioners, staff, or other.
- All meeting attendees must conduct themselves in a respectful manner
- No person shall be allowed to make obscene, derogatory, or slanderous remarks that disrupt the orderly conduct of the meeting.
- No person shall disrupt the meeting or interfere in any way with the orderly conduct of the meeting.
- Remarks shall end when a speaker’s allotted time of five minutes has expired.
- Speakers may respond to questions from the Commissioners, should clarification be necessary. Provided, however, no person shall be permitted to enter into discussion with any Commission member or any member of the Baker County staff during the conduct of a meeting.
- There shall be no use of profanity during the meeting.

Any person willfully violating these rules may be prohibited from appearing before the County commission for a period of 60 days. The Chairperson shall order the removal of anyone who disrupts or interferes with orderly conduct of the meeting.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Speaker Signature

\_\_\_\_\_  
Date Received

\_\_\_\_\_  
Baker County Representative Signature